



Blended training course on Erasmus KA2 project proposals Writing

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What was the course about?

The *Blended course on Erasmus KA1 and KA2 project proposals writing* was the second capacity building activity, after the MOOC on Quality mobility, offered to the members of the National Excellence VET Network and it is **addressed to VET staff interested in applying for KA2 Erasmus projects** funding to improve the educational experience of VET learners.

The goal of the course was to provide guidance for successful Erasmus project proposals submission in the field of VET and it was based on an **intensive online preparatory phase and actual proposal writing**. The course was hands-on and practical: participants had the opportunity to finish the course with a developed proposal, almost ready to be submitted to their respective funding Agencies. Participants acquired **theoretical knowledge, and they carried out practical work, gaining valuable experience in project proposals preparation**.



Overall structure and duration of the course

The overall duration of the course was 70 hours, which were delivered:

- **Partly online (45 hours)**, following a flipped classroom approach and including:
 - General webinars for the introduction of the main topics and the presentation of good practices
 - Mentored working groups, based on the selection of specific project ideas, for the development of the different sections of the project form
 - Individual remote work to be carried out by each participant in the period between one online session and the following one with the collaboration of colleagues and students
- **Partly face to face (25 hours)**, with a workshop focuses on the peer-review of developed proposals, exchange of practices and peer-learning.

The 8 online meetings started in May 2021 and covered the most important topics to know when writing an Erasmus+ KA2 project in VET, taking into account the differences between Small Scale partnerships (KA210) and Cooperation Partnerships (KA220). In addition, experts from the field were invited to participate in the online meetings to address issues such as quality, impact and dissemination. Good practices developed by VET organisations and others in line with the interests developed by the working groups were also presented.

During the months of **distance working**, participants **worked** on **specific** and **real proposals**, which were built on the basis of the participants' own ideas and then materialised in **7 working groups**.



Learning outcomes

From the 18th to the 22nd of **October 2021**, **26 participants from Italy, Belgium, Bulgaria, Germany and Portugal** gathered together to further learn about **project proposals writing** and to strengthen the projects they have been working on in groups during last summer.

All participants learn how to:

- read and understand the Erasmus Manual, the Call, the guidelines for applicants, the e-form and other relevant tools;
- plan the submission process (steps, roles, deadlines for tasks, division of responsibilities, collection of documents etc.) and accomplish the essential procedures to submit the proposal;
- build a strong partnership and ensure fruitful and effective communication and collaboration among the partners;
- design an innovative project idea in the field of vocational education and training (goals, objectives, activities, expected results, impact, dissemination, etc.);
- produce a detailed project work plan;
- plan sound project management and quality assurance framework;
- apply European instruments for the quality of VET related projects (eg. ECVET, EQAVET, EQF, etc.);
- exploit the European Competence frameworks for the design of training activities in VET (eg. DigComp, EntreComp, etc.);
- plan adequate and targeted dissemination and exploitation activities;
- plan the financial aspects of the project and produce a balanced budget.

Representatives from all **7 groups met in Foligno** to complete their training and finalise their project proposals. The daily programme was structured in order to have **every day the first part of theoretical training** in which technical and **methodological aspects** were covered in detail. Nevertheless, from the first day participants expressed the desire to dedicate as much time as possible to the work in groups in order to be able to **submit the projects** on the given deadline (the 3rd of November).

The workshop, therefore, followed a **“Learning by doing”** approach in which the participants could test the knowledge and skills learned during the online part of the Blended Course.

The work was intense, sometimes going beyond the hours foreseen in the programme. As a first, great, result, all **5 Small Scale Partnerships** were **submitted** for the deadline of 3rd of **November**, while the 2 more complex **Cooperation Partnerships** will be completed **for the next deadline** – as already planned.

5 projects “Small Scale 210” presented:

- Sustainability and use of food waste
- VET and creativity
- Digital Competences for tourism
- Entrepreneurial competences and SDGs
- Work based learning in VET

The other 2 project groups worked on cooperation partnerships:

- Sustainability in agriculture through aquaponics;
- Multidisciplinary approaches for sustainability (E-bike).

Approved projects: first results

Five projects “Small Scale 210” have been presented and four of them have been approved.

The first one

K-TOUR - A Key for Sustainable and Accessible Tourism is an **Erasmus+ project** that was born from the idea of the [Istituto Tecnico Economico e per il Turismo "F. Scarpellini"](#) (Italy) in collaboration with the **European partners of the ENNE Consortium** such as:

- [EPROMAT - Escola Profissional de Matosinhos \(Portugal\)](#)
- [Vocational High School of Economics and Tourism "Aleko Konstantinov" \(Bulgaria\)](#)
- [Escola Profissional do C.J. de Campanhã \(Portugal\)](#)
- [EGIna SRL \(Italy\)](#)

With the aim of supporting the **use of digital tools in favor of eco-friendly and accessible tourism**. K-TOUR involves **students** from participating schools to:

- **Search for local tourism enterprises** that are already promoters of "eco-friendly and accessible" best practices;
- **Create a website for the promotion** of the territorial touristic offer in line with the eco-compatibility and accessibility criteria - in order to enhance its visibility and establish its corresponding price;
- **Become best practices promoters.**

More and more people around the world are using **tour operators and online travel agencies to book and plan trips and vacations**: K-TOUR supports students to achieve the **skills necessary to work in the field of tourism**. A tourism that is **collaborative, digital, eco-friendly, accessible and local**. A tourism that is K-TOUR.

The 2nd one

VET CREATIVITY – Erasmusplus project is an **Erasmus+ project** that was born from the idea of the Belgian High School [GO! Next Level X](#), in collaboration with the **European partners of the ENNE Consortium** such as:

- [Escola Das Virudes – Cooperativa de Ensino Polivalente e Artístico CRL](#)
- [Istituto di Istruzione Tecnico-Professionale „Spagna-Campani“, Spoleto](#)

The **overall objective of the VETCREA-project** is: “Creativity is stimulated in and through VET”. This objective will be achieved in the project through working on and reaching for the following specific objectives:

- The awareness on “green” issues and the “green” competences of the key actors in VET have increased.
- Key actors in VET are able to think and collaborate more “out of the box”.
- The marketing competences of key actors in VET have increased
- Implementation: What activities are you going to implement?

The **activities** of the project are:

- Working towards a showcase via ECO-friendly design and development
- Working towards a showcase via recycled design and development
- Working towards a showcase via recycled the recycled design and development
- Development of Teaching Support Materials
- Marketing and dissemination
- Management

Foreseen **project outcomes** are:

- 3 “Showcases” of “green” product development to be presented in 3 separate public events
- Teaching support materials on 3 horizontal VET-topics: “Green”, Creativity and Marketing
- Awareness raising and competence development of the project participants and indirect target groups on the 3 topics
- Several marketing products/instruments will be developed and disseminated to spread the news on the project process and the results

The 3rd one

PAST IN FUTURE BRIDGE is an Erasmus+ project that was born from the idea of the Bulgarian Coordinator **Natsionalna Finansovo-Stopanska Gimnaziya**, with the support of:

- Vocational High-School in Energy and Electrical Engineering
- [High School „G. Turrisi Colonna“](#)
- [Crhacklab Foligno 4D](#)

Past in Future Bridge will focus on **increasing the awareness of the importance of cultural heritage preservation using digital tools** and the fresh ideas of students how to do it.

The project will connect youngsters and elders in order to create a start-up business model for their local regions' traditions and craftworks. By introducing Bulgarian culture to Italian students and vice versa, it will also help with the internationalization which is the core of every Erasmus+ project. All the activities are considered important in order to build a working model of creating a project concerning cultural heritage preservation. The whole process of researching, developing the idea, its implementation and dissemination are structured activity by activity.

The **results** are as follows:

- Increasing the awareness of the need of preservation of the local cultural heritage
- The students will know the steps on how to make a successful star up and how to create a storytelling video, they will also will receive the knowledge of the elders in various topics
- The elders will be more included in the “young society” and will feel more appreciated and useful
- The local public and private sector are interested in funding such bold idea.

The fourth one:

WWVET – We'll work VET is an **Erasmus+ project** that was born from the idea of the Portuguese Coordinator [ES Francisco De Holanda](#), with the support of:

- [Escola Secundária de Felgueiras](#)
- [BSZ Konrad Zuse Hoyerswerda](#)
- [Berufliches Schulzentrum für Technik III Chemnitz](#)
- FZG Fortbildungszentrum Gastgewerbe GmbH

We´ll Work VET aims to propose a reflection on Work Based Learning Activities involving **students, teachers and companies from VET** offers from all the schools of the Consortium. The main objectives are: involve VET students and staff in international school activities and enhance the internationalization of VET offer; disseminate best practices in Schools and in Companies/Institutions; exchange and discussion of EQAVET and ECVET procedures. WWVET also expects to contribute the **enhancement of VET Implementation**.

All WWVET activities aim to contribute to the **Handbook of Good Practices** and, more broadly, to promote discussion and reflection **about good practices in Work Based Learning**. Activities: mobility event in Portugal to promote needs assessment and an enlarged Focus Group among target groups; mobility event in German for reflect about Dual System; mobility event in Portugal to reflect and work on Intercultural and Common European Values; final event and Handbook release and dissemination.

Expected Project Results are:

- Handbook of Good Practices on Work Based Learning (WBL) in VET;
- The establishment of a European partnership within VET providers;
- Establishment of a European network of companies for Work Based Learning;
- The Integration of ECVET procedures for WBL;
- The internationalization of VET offers among partners;
- The enhancement of VET and the enhancement of VET social image.

The fifth project submitted hasn't been approved but it also obtained a good rating.

OUR FUTURE IN THE DISH is an **Erasmus+ project** that was born from the idea of the Italian Coordinator, the [High School „Rocco Chinnici“](#), with the support of:

- [Comprehensive Institute „Pestalozzi“](#)
- [Italienische Handelskammer für Deutschland](#)

The **project aims to raise awareness in the students** so that they can understand the problems our planet is **currently facing, and encourage** them to **adopt behaviours** that will have an **impact on climate change, environmental pollution and biodiversity**.

In order to do so, **students and teachers** from the involved schools will take part in a training in which they will talk about best practices in the sustainable business field; then, they will implement workshops on sustainable cooking and conservation methods with the aim of creating a digital menu of sustainable recipes

Further course activities

Parallel to the work on the proposals, the participants had the **opportunity to get to know the schools in the area** and the excellence in VET, by **visiting the schools and facilities**, which in some cases were part of the partnerships of the proposals in progress.

Finally, the participants were also able to **enjoy the natural and historical-artistic beauties of the Umbria Region**, with visits to Foligno, Spello, Todi and Assisi.